



Colby Company LLC is currently hiring an Architect to join their multi-disciplinary design firm in Portland, ME. In addition to their team of skilled Architects and Architectural Designers, Colby Co. also has Professional Engineers in the Electrical, Mechanical, Fire Protection, Structural and Civil fields as well. Colby Co. provides designs for new projects and renovations with estimated construction costs ranging from \$50,000 to \$90M. *Colby Co. was named to the 2018, 2019 and 2020 "Best Places to Work in Maine" lists, ranking #3 in the Small Business Category.*

The **Architect** position will be responsible for studying, planning and preparation of plans as well as coordination of drawings for a broad range of architectural designs in coordination with multiple engineering disciplines; and construction administration.

#### **Job Responsibilities:**

- Research, plan, and design a variety of building projects, both new and existing renovations.
- Provide technical guidance and coordinate with the technical team, including civil, structural, mechanical, electrical, and fire protection engineering
- Work with the project team to prepare presentations and produce documents from schematic design through to the construction phase
- Conduct and document site visits, process submittals, substitution requests, and RFI's during construction
- Lead project team assignments and contribute to all phases of planning, design, construction administration

#### **Job Requirements:**

- Bachelor's or Master's degree in Architecture or Architectural Engineering
- 5+ years of experience in an architectural practice.
- Architectural experience must be in a comprehensive building design and construction capacity.
- Proficiency in AutoCAD is required
- Experience with Revit, SketchUp, and Adobe Creative Suite is preferred
- Architectural Registration is required

In addition to a comprehensive insurance and retirement benefits package, Colby Co. offers two paid volunteer days a year, paid educational reimbursement, summer hours, paid time off (PTO), flex time, and company outings.

Colby Company LLC is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.